



## DOWNTOWN ELEMENTARY OPTIONAL SCHOOL

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**Brandye A. Williams**  
Principal  
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Dear Parent or Guardian,

Each year the Tennessee Department of Education examines schools' performance across several different indicators to provide an overall look at how schools are serving the needs of all students. The department of education included the following indicators in its analysis of school accountability:

- Student achievement
- Student growth
- English learner proficiency exam (ELPA)
- Chronic absenteeism
- Ready graduate (high school only)
- Graduation rate (high school only)

More information on each of these indicators and the data used to define them can be found in the [2023-2024 Federal Accountability Protocol](#). Under the federal Every Student Succeeds Act (ESSA), the department is required to use the school accountability results to identify those schools with the lowest performance across student groups (e.g., individual racial/ethnic student groups, students with disabilities, economically disadvantaged, and English learners). These schools will receive additional support from the department.

We are writing to inform you that *Downtown Elementary School* is identified for targeted support intervention as required by ESSA and the U.S. Department of Education during the 2024-25 school year. This federal designation will be retained until a new designation list is released.

Our school is working hard with the district and the Tennessee Department of Education to increase student performance by implementing multi-tiered support systems to provide small group instruction and individualized learning, conducting regular analysis of student data to identify gaps in learning and guide instruction, and offering weekly after-school tutoring sessions focused on building comprehension and writing skills. We encourage you to help by participating in the development and implementation of our school improvement plan and/or engaging in activities like reading together and practicing math problems, using school-provided resources such as IReady and other tools, regularly reviewing grades assignments, and teacher feedback through PowerSchool. Together we can make a significant difference in academic achievement at Downtown Elementary.

Sincerely,

Brandye A. Williams  
Principal

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